

**NOTICE OF REGULAR MEETING OF
THE CANYONS METROPOLITAN DISTRICT NO. 7**

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Board of Directors (the “Board”) of The Canyons Metropolitan District No. 7 (the “District”), located in the City of Castle Pines, Douglas County, Colorado, will be held on:

Date: November 13, 2024

Time: 10:00 a.m.

Location: Via Zoom Teleconference

To access the meeting: <https://zoom.us/j/97269919390?pwd=NFJwODJ5RFJlU2lsdy9nTUdqdTV4UT09>

Meeting ID: 972 6991 9390 Passcode: 971159

Board of Directors:	Office:	Term Expires:
Michele Miller	President	May 2027
Dennett Hutchinson	Vice President/ Secretary	May 2027
Jessica McDonagh	Treasurer	May 2025
Jeff Kappes	Assistant Secretary	May 2025
Derek Zahler	Assistant Secretary	May 2025

Agenda

- 1) Call to Order
- 2) Declaration of Quorum/ Disclosure of Potential Conflicts of Interest
- 3) Approval of Agenda
- 4) Public Comment: Comments are limited to three (3) minutes per person.
- 5) Consent Agenda
 - a) Approval of Minutes of Regular Meeting held October 9, 2024 (enclosure)
 - b) Consider Audit Engagement Letter from Dazzio and Associates (enclosure)
 - c) Consider Approval of Amended and Restated Public Records Request Policy (enclosure)
 - d) Consider Ratification of Independent Contractor Agreement with Xmas Light Installation, LLC for Holiday lighting (enclosure)
 - e) Consider Ratification of Independent Contractor Agreement with Brightview Landscape Services, Inc. for 2024-2025 Snow Removal (enclosure)
 - f) Consider Approval of 2025 Annual Administrative Resolution (enclosure)
- 6) Financial Matters
 - a) Consider Approval/Ratification of Payables
 - b) Consider Approval of Unaudited Financial Statements for period ending September 30, 2024



- c) Conduct Public Hearing on 2025 Budget
 - i) Consider Adoption of Resolution Adopting 2025 Budget, Imposing Mill Levy and Appropriating Funds (enclosure)
- 7) Legal Matters
 - a) Consider Approval of Resolution Calling May 2025 Election (enclosure)
 - i) Discussion Regarding SB 24-233 and SB24-1001
 - b) Update re Intergovernmental Agreement with the City of Castle Pines, Colorado re Park and Recreation Ownership, Operation, and Maintenance
 - c) Executive Session: the Board reserves the right to enter into Executive Session for the following purposes: Discussing matters subject to negotiation and strategy pursuant to § 24-6-402(4)(e), C.R.S. related to Intergovernmental Agreement with City of Castle Pines, Colorado re Park and Recreation Ownership, Operation, and Maintenance.
- 8) Insurance Matters
 - a) Approval of Proposals for Renewal of General Liability Schedule and Limits, and Consider Approval and Authorization to Bind Coverage, Renewal of Special District Association of Colorado Membership, Payment of Agency Fees (enclosures)
 - b) Consider Ratification of Exclusion from Workers' Compensation Coverage with Colorado Special Districts Property and Liability Pool
- 9) Construction Matters
 - a) Consider Proposal for Mail Kiosk Landscape Repairs from BrightView
- 10) Management Matters
 - a) Manager's Report
 - b) BrightView Monthly Maintenance Report – October
- 11) Other Business
- 12) Adjournment

The next Regular Meeting of the Board of Directors is scheduled for:
December 11, 2024 10:00 a.m.

