

THE CANYONS METROPOLITAN DISTRICT NO. 7

www.canyons7metro.org

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Wednesday, November 15, 2023

TIME: 10:00 A.M.

LOCATION: *This meeting will be held via teleconferencing and can be joined through the following directions:*

You can attend the meetings in any of the following ways:

1. To attend via Zoom Videoconference use the link below:

<https://zoom.us/j/97269919390?pwd=NFJwODJ5RFJlU2lsdy9nTUdqTV4UT09>

ACCESS:

2. To attend via telephone, 720-707-2699 and enter the following additional information:

Meeting ID: 972 6991 9390 Passcode: 971159

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Michele Miller	President	May, 2027
Dennett Hutchinson	Vice President /Secretary	May, 2027
Jessica McDonagh	Treasurer	May, 2025
Jeff Kappes	Assistant Secretary	May, 2025
Derek Zahler	Assistant Secretary	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to Order/Declaration of Quorum.
- B. Director Conflict of Interest Disclosures.
- C. Approval of Agenda.
- D. Public Comment: Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.

II. CONSENT AGENDA

- A. Consider Approval of October 11, 2023 Meeting Minutes (enclosure).

- B. Consider Adoption of 2024 Annual Administrative Matters Resolution (enclosure).

III. FINANCIAL MATTERS

- A. Consider Approval of Payables (enclosure).
- B. Consider Acceptance of September 30, 2023 Financial Statements, Schedule of Cash Position Schedule and Property Tax Reconciliation (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2023 Budget and consider adoption of Resolution to Amend the 2023 Budget (if necessary).
- D. Conduct Public Hearing on 2024 Budget and Consider Adoption of Resolution Adopting 2024 Budget, Imposing Mill Levy and Appropriating Funds (enclosures – preliminary assessed valuation, draft budget and resolution).
- E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- F. Consider Approval of Auditor Engagement Letter for 2023 Audit (enclosure).
- G. Review Aging Report (enclosure).

IV. MANAGER / OPERATIONS MATTERS

- A. Manager's Report.
- B. Covenant Enforcement Report (enclosure).
- C. Brightview Monthly Maintenance Report- September (enclosure).
- D. Review and Consider Approval of the Master Snow Management Agreement between the District and BrightView Landscape Development (enclosures).
- E. Discuss and consider approval of 2024 insurance renewal (enclosures).
 - i. Discuss and consider Worker's Compensation insurance for 2024. If necessary, consider adoption of Resolution Excluding District from Worker's Compensation Coverage.
 - ii. Consider authorization of renewing membership in the Special District Association for 2024.

V. CONSTRUCTION MATTERS

- A. Summary and Status of Construction Matters, Review Construction Manager Board Communication (enclosure).

VI. LEGAL MATTERS

- A. Discuss Implementation of Accessibility Standards for Individuals with Disability for Information Technology Systems Employed by the District.
- B. Review and Consider Approval of CliftonLarsonAllen LLP Master Service Agreement and related statement(s) of work for 2024 (enclosures).
- C. Discussion re Intergovernmental Agreement with the City of Castle Pines, Colorado re Park and Recreation Ownership, Operation, and Maintenance
- D. Executive Session: the Board reserves the right to enter into Executive Session for the following purposes: Receiving legal advice pursuant to §24-6-402(4)(b), C.R.S., and discussing matters subject to negotiation and strategy pursuant to § 24-6-402(4)(e), C.R.S. related to CliftonLarsonAllen, LLP Master Service Agreement and related statement(s) of work for 2024, and Intergovernmental Agreement with the City of Castle Pines, Colorado re Park and Recreation Ownership, Operation, and Maintenance.

VII. OTHER BUSINESS

VIII. ADJOURNMENT

**Regular Meeting Schedule for The Canyons Metropolitan District No. 7:
2nd Wednesday of each Month at 10:00 AM**