

# THE CANYONS METROPOLITAN DISTRICT NO. 7

www.canyons7metro.org

## **NOTICE OF MEETING AND AGENDA**

**DATE:** Wednesday, October 11, 2023

**TIME:** 10:00 A.M.

**LOCATION:** *This meeting will be held via teleconferencing and can be joined through the following directions:*

You can attend the meetings in any of the following ways:

1. To attend via Zoom Videoconference use the link below:

<https://zoom.us/j/97269919390?pwd=NFJwODJ5RFJlU2lsdy9nTUdqTV4UT09>

**ACCESS:**

2. To attend via telephone, 720-707-2699 and enter the following additional information:

Meeting ID: 972 6991 9390 Passcode: 971159

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Michele Miller	President	May, 2027
Dennett Hutchinson	Vice President /Secretary	May, 2027
Jessica McDonagh	Treasurer	May, 2025
Jeff Kappes	Assistant Secretary	May, 2025
Derek Zahler	Assistant Secretary	May, 2025

### **I. ADMINISTRATIVE MATTERS**

- A. Call to Order/Declaration of Quorum.
- B. Director Conflict of Interest Disclosures.
- C. Approval of Agenda.
- D. Public Comment: Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.

### **II. CONSENT AGENDA**

- A. Consider Approval of September 13, 2023 Meeting Minutes (enclosure).

**III. FINANCIAL MATTERS**

- A. Consider Approval of Payables (enclosure).
- B. Consider Acceptance of August 31, 2023 Financial Statements, Schedule of Cash Position Schedule and Property Tax Reconciliation (enclosure).
- C. Review Aging Report (enclosure).

**IV. MANAGER / OPERATIONS MATTERS**

- A. Manager's Report.
- B. Covenant Enforcement Report (enclosure).
- C. Brightview Monthly Maintenance Report- September (enclosure).
- D. Review and Consider Approval of the Master Snow Management Agreement between the District and BrightView Landscape Development (enclosures).
- E. Review and Consider Approval of Proposal Heatherly Creative, LLC for 2024 Website Administration in the amount of \$600.00 (enclosure).
- F. Discussion and Schedule Town Hall Meeting.
- G. Discussion and Schedule 2024 Budget Hearing.

**V. CONSTRUCTION MATTERS**

- A. Summary and Status of Construction Matters, Review Construction Manager Board Communication (enclosure).
- B. Independent Contractor Agreements
  - 1. None.
- C. Construction Agreements
  - 1. None.
- D. Construction Agreement Change Orders
  - 1. None.

**VI. LEGAL MATTERS**

- A. Discussion regarding Management and Accounting Services with CliftonLarsonAllen.

- B. Consider Resolution in Support of City Ballot Issue re Park and Recreation Tax
- C. Executive Session: the Board reserves the right to enter into Executive Session for the following purposes: Receiving legal advice pursuant to §24-6-402(4)(b), C.R.S., and discussing matters subject to negotiation and strategy pursuant to § 24-6-402(4)(e), C.R.S. related to Management and Accounting Services Agreements with CliftonLarsonAllen.

**VII. OTHER BUSINESS**

**VIII. ADJOURNMENT**

**Regular Meeting Schedule for The Canyons Metropolitan District No. 7:  
2<sup>nd</sup> Wednesday of each Month at 10:00 AM**