

THE CANYONS METROPOLITAN DISTRICT NO. 7

www.canyons7metro.org

NOTICE OF MEETING AND AGENDA

DATE: Wednesday, November 9, 2022
TIME: 9:00 A.M.
LOCATION: *This meeting will be held via teleconferencing and can be joined through the following directions:*

You can attend the meetings in any of the following ways:

1. To attend via Zoom Videoconference use the link below:

<https://zoom.us/j/97269919390?pwd=NFJwODJ5RFJlU2lsdy9nTUdqTV4UT09>

ACCESS:

2. To attend via telephone, 720-707-2699 and enter the following additional information:

Meeting ID: 972 6991 9390 Passcode: 971159

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Jeff Kappes	President	May, 2025
Michele Miller	Vice President /Secretary	May, 2023
Teresa Kershisnik	Treasurer	May, 2023
Jessica McDonagh	Asst. Secretary	May, 2025
Skyler Hager	Asst. Secretary	May, 2023

I. ADMINISTRATIVE MATTERS

- A. Call to Order/Declaration of Quorum.
- B. Director Conflict of Interest Disclosures.
- C. Approval of Agenda.
- D. Public Comment: Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.

II. CONSENT AGENDA

- A. Consider Approval of October 12, 2022 Meeting Minutes (enclosure).

- B. Consider Adoption of 2023 Annual Administrative Matters Resolution (enclosure).
- C. Consider Approval of District Website Maintenance and Management with Heatherly Creative for Website Maintenance Services (enclosure).
- D. Consider Approval of CliftonLarsonAllen LLP Master Service Agreement and related statement(s) of work (enclosure- Management SOW to be distributed).
- E. Consider Approval of Easement for Gas Lines and Appurtenances to Black Hills Colorado Gas, Inc d/b/a Black Hill Energy (enclosure).

III. FINANCIAL MATTERS

- A. Consider Approval of Payables (enclosure).
- B. Consider Acceptance of September 30, 2022 Financial Statements (enclosure).
- C. Consider Approval of Schedule of Cash Position Schedule and Property Tax Reconciliation (enclosures).
- D. Conduct Public Hearing to consider amendment of the 2022 Budget and consider adoption of Resolution to Amend the 2022 Budget (if necessary).
- E. Conduct Public Hearing on 2023 Budget and Consider Adoption of Resolution Adopting 2023 Budget, Imposing Mill Levy and Appropriating Funds (enclosures – preliminary assessed valuation, draft budget and resolution).
- F. Appointment of Board member to sign the DLG70 Certification of Tax Levies.
- G. Consider Approval of Auditor Engagement Letter for 2022 Audit (enclosure).
- H. Other.

IV. LEGAL MATTERS

- A. Consider Adoption of Resolution Calling the May 2, 2023, Election (enclosure).
 - i. Designation of Method for Providing Notice of Call for Nominations
- B. Discussion re Website Contact Information.
- C. Other.

V. MANAGER / OPERATIONS MATTERS

- A. Manager's Report.
- B. Covenant Enforcement Report (enclosure).

- a. Discussion re Mediation re 7189 Copper Sky Cir Covenant Enforcement Matters

C. Other.

VI. CONSTRUCTION MATTERS

A. Summary and Status of Construction Matters, Review Construction Manager Board Communication (enclosure).

B. Independent Contractor Agreements

- 1. None.

C. Construction Agreements

- 1. Discussion re District vs. Developer Directed Construction
- 2. None.

D. Construction Agreement Change Orders

- 1. Consider Approval of Change Order No. 8 to Canyons – Ramble Park II Construction Agreement with Brightview Landscape Development in the amount of \$6,666.00 (enclosure).
- 2. Consider Approval of Change Order No. 4 to Canyons – Canyons Superblock Roads – Construction Agreement with Martin Marietta Materials, Inc. in the amount of \$62,459.18 (enclosure).
- 3. Consider Approval of Change Order No. 11 to Canyons – Filing 2, 1st Amendment – Construction Agreement with Iron Woman Construction in the amount of \$33,717.47 (enclosure).
- 4. Consider Approval of Change Order No. 3 to Canyons – Filing 2, 1st Amendment, Construction Agreement with ESCO Construction Co. in the amount of -\$329,185.32 (enclosure).
- 5. Consider Approval of Change Order No. 4 to Canyons – Filing 2, 1st Amendment, Construction Agreement with ESCO Construction Co. in the amount of \$65,325.00 (enclosure).
- 6. Consider Approval of Change Order No. 5 to Canyons – Canyonside Loop Road and Bridge (Concrete) Construction Agreement with ESCO Construction Co. in the amount of \$4,500 (enclosure).

7. Consider Approval of Change Order No. 3 to Canyons Filing 1, 6th Amendment Construction Agreement with Fiore and Sons, Inc. in the amount of \$19,947.27 (enclosure).

VII. EXECUTIVE SESSION

- A. The Board reserves the right to enter into Executive Session for the following purposes: Receiving legal advice and discussing matters subject to negotiation and strategy pursuant to § 24-6-402(4)(b) & (e), C.R.S. related to Covenant Enforcement Matters at 7189 Copper Sky Cir.

VIII. OTHER BUSINESS

- A. Other.

IX. ADJOURNMENT

**Regular Meeting Schedule for The Canyons Metropolitan District No. 7:
2nd Wednesday of each Month at 9:00 AM**