

THE CANYONS METROPOLITAN DISTRICT NO. 7

www.canyons7metro.org

NOTICE OF MEETING AND AGENDA

DATE: Wednesday, November 10, 2021
TIME: 9:00 A.M.
LOCATION: *This meeting will be held via teleconferencing and can be joined through the following directions:*

You can attend the meetings in any of the following ways:

1. To attend via Zoom Videoconference use the link below:

<https://zoom.us/j/97269919390?pwd=NFJwODJ5RFJlU2lsdy9nTUdqTV4UT09>

ACCESS:

2. To attend via telephone, 720-707-2699 and enter the following additional information:

Meeting ID: 972 6991 9390 Passcode: 971159

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Jeff Kappes	President	May, 2022
Skyler Hager	Vice President /Secretary	May, 2023
Teresa Kershisnik	Treasurer	May, 2023
Michele Miller	Asst. Secretary	May, 2023
Jessica McDonagh	Asst. Secretary	May, 2022

I. ADMINISTRATIVE MATTERS

- A. Call to Order/Declaration of Quorum
- B. Director Conflict of Interest Disclosures
- C. Approval of Agenda
- D. Public Comment: Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.

II. CONSENT AGENDA

- A. Consider Approval of October 13, 2021 Meeting Minutes (enclosure).
- B. Consider Adoption of the 2022 Annual Administrative Resolution (enclosure).
- C. Discuss and Consider Approval of Property and Liability Schedule and Limits.

III. FINANCIAL MATTERS

- A. Consider Approval of Payables (enclosures).
- B. Review and Accept the September 30, 2021 Unaudited Financial Statements (enclosure).
- C. Conduct Public Hearing on 2021 Budget Amendment and Consider Resolution Amending 2021 Budget (*if needed*).
- D. Conduct Public Hearing on 2022 Budget and Consider Adoption of Resolution Adopting 2022 Budget, Imposing Mill Levy and Appropriating Funds (enclosure).
- E. Approval of Master Service Agreement, Special Districts Preparation Scope of Work, and Payroll Services Scope of Work with CliftonLarsonAllen LLP for District Accounting Services (enclosure).
- F. Review and Consider Approval of Auditor Engagement Letter for 2021 Audit Services (enclosure).
- E. Other.

IV. LEGAL MATTERS

- A. Consider Adoption of Resolution Calling May 3, 2022 Election (enclosure).
 - i. Designation of Method for Providing Notice of Call for Nominations.
- B. Other.

V. MANAGER / OPERATIONS MATTERS

- A. Manager's Report.
- B. Other.

VI. CONSTRUCTION MATTERS

- A. Summary and Status of Construction Matters, Review Construction Manager Board Communication (enclosure).
- B. Independent Contractor Agreements:

1. Consider Approval of Independent Contractor Agreement with Aztec Consultants, Inc. for Filing 1 Amendment 8 Final Plat Survey Services in the amount of \$5,640.00 (enclosure).
2. Consider Approval of Independent Contractor Agreement with Aztec Consultants, Inc. for Filing 3 Final Plat Survey Services in the amount of \$12,450.00 (enclosure).
3. Consider Approval of Independent Contractor Agreement with Aztec Consultants, Inc. for Filing 3 Amendment No. 1 Final Plat Survey Services in the amount of \$60,300.00 (enclosure).
4. Consider Approval of Proposal from BrightView for Additional Maintenance work in the amount of \$110.00 (enclosure)

C. Change Orders:

1. Consider Approval of Change Order No. 3 to the Construction Agreement with Brightview Landscape Development for Canyons Ramble Park in the amount of \$35,654.15 (enclosure).
2. Consider Approval of Change Order No. 5 to Construction Agreement with Fiore and Sons, Inc. for Filing 1, 2nd Amendment and Filing 2B West Grading in the amount of \$60,819.31 (enclosure).
3. Consider Approval of Change Order No. 1 to Construction Agreement with Fiore and Sons, Inc. for Canyons 2020 Trails in the amount of \$67,319.88 (enclosure).
4. Consider Approval of Change Order No. 4 to Construction Agreement with Reynolds Construction, LLC for Filing 1, 6th Amendment in the amount of \$11,900.88 (enclosure).
5. Consider Approval of Change Order No. 2 to the Landscape Agreement with BrightView Landscape Development for Additional Dog Waste Station in Ramble Park Phase 2 in the amount to of \$8,141.70 (enclosure).

D. Construction Agreements:

1. None.

VII. OTHER BUSINESS

A. Other.

IX. ADJOURNMENT

**Regular Meeting Schedule for The Canyons Metropolitan District No. 7:
2nd Wednesday of each Month at 9:00 AM
December 8, 2021**